

Information for Suppliers and Hauliers:

Managing/ ordering time windows for Hauliers to receive goods in Penny Market central warehouses via the MERCAREON platform

Dear ladies and gentlemen,

We want to repeatedly inform you about the on-line system of reservation delivery time windows for your deliveries performed by your trucks. This system helps you to reduce idle time and therefore your costs when delivering goods to central warehouses of Penny Market s.r.o.

Reservation of time windows is performed via MERCAREON GmbH platform.

Mode of operation

The system is used directly by the Haulier. To book the time window, you need **a free** registration with MERCAREON GmbH as well as signing a contract for use. Once this agreement has been signed, MERCAREON will provide **free online training**.

To register and agree a time for training, we would like to ask you to contact MERCAREON's support department directly. Please refer to the following page for contact details.

Reservation of the delivery time window is possible **only through the reservation number PENNY**. If this reservation number will not be provided to you at the shipment request, please request it from the Contractor/Vendor

If several orders are delivered by one vehicle, even from several suppliers, it is possible to combine these orders into one reservation. This will ensure that receiving department of Penny is prepared for such a delivery.

You have access to time delivery windows via Internet. Technical prerequisites for booking are Internet Explorer 7.0 or higher or Mozilla Firefox from version 3.0.

Costs:

For each booked time window (for one truck), you will be charged € 2.50. The billing is done once a month directly from MERCAREON GmbH.

Providing the MERCAREON platform with a change of time window is **free of charge**.

Contact details for MERCAREON GmbH:

The MERCAREON support team will be happy to support you and answer your questions about training and any other questions from Monday to Friday from 07: 30-18: 00.

MERCAREON Support team:

MERCAREON Support Team (EN / GER)

Phone: +49 731 403883 10

Fax: +48 12 631 20 99

e-mail: support@mercareon.com

MERCAREON Support Team (CZ / PL)

Phone: +420 212 241 320

Fax: +49 731 403883 99

e-mail: support@mercareon.com

Web: www.mercareon.com

Support is available in 12 different languages, including the Czech language.

Company address:

MERCAREON GmbH
Pfarrer-Weiss-Weg 12
89077 Ulm

We do hope we gave you all the necessary information in this way and we are looking forward to successful cooperation!

Regards

MERCAREON GmbH and Penny Market s.r.o.

Essential information needed to Register within MERCAREON platform:

- Name of the carrier
- address, postcode
- Contact person name
- contact person's telephone number
- email address of the contact person
- fax Number /if appropriate.

Please, send this completed sheet/form to either e-mail: support@mercareon.com or fax +48 12 631 20 99

You will then be directly contacted by MERCAREON's support department.